

Waiuku College

Financial Statements for the year ended 31 December 2016

School Address:	Constable Road, Waiuku
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Ministry Number:	105

Waiuku College

Financial Statements

For the year ended 31 December 2016

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Waiuku College
Statement of Responsibility
For the year ended 31 December 2016

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2016 fairly reflects the financial position and operations of the school.

The School's 2016 financial statements are authorised for issue by the Board.

Megan Marie Lamont

Full Name of Board Chairperson

THOMAS JOSEPH VANDERLAAN

Full Name of Principal

[Signature]

Signature of Board Chairperson

[Signature]

Signature of Principal

31/05/17

Date:

31/05/17

Date:

Waiuku College

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2016

	Notes	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Revenue				
Government Grants	2	7,489,816	7,529,690	7,474,606
Locally Raised Funds	3	931,709	762,350	982,448
Interest Earned		17,678	12,500	30,357
International Students	4	728,892	705,080	662,407
		<u>9,168,095</u>	<u>9,009,620</u>	<u>9,149,818</u>
Expenses				
Locally Raised Funds	3	743,051	429,614	649,237
International Students	4	522,319	518,473	485,475
Learning Resources	5	5,531,131	5,638,652	5,505,640
Administration	6	565,268	563,451	536,484
Finance Costs		11,877	-	1,765
Property	7	1,756,679	1,855,581	1,880,082
Depreciation	8	175,120	125,000	153,253
Loss on Disposal of Property, Plant and Equipment		6,291	-	40,551
		<u>9,311,736</u>	<u>9,130,771</u>	<u>9,252,487</u>
Net (Deficit)		(143,641)	(121,151)	(102,669)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>(143,641)</u></u>	<u><u>(121,151)</u></u>	<u><u>(102,669)</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Waiuku College

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2016

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Balance at 1 January	1,897,738	1,897,738	2,094,051
Total comprehensive revenue and expense for the year	(143,641)	(121,151)	(102,669)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	(93,644)
Equity at 31 December	1,754,097	1,776,587	1,897,738
Retained Earnings	1,754,097	1,776,587	1,897,738
Equity at 31 December	1,754,097	1,776,587	1,897,738

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Waiuku College

Statement of Financial Position

As at 31 December 2016

	Notes	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Current Assets				
Cash and Cash Equivalents	9	433,340	47,080	515,739
Accounts Receivable	10	369,340	419,900	493,828
GST Receivable		10,391	22,500	22,446
Prepayments		47,393	9,800	9,794
Inventories	11	43,457	42,300	82,567
Investments	12	160,920	200,000	251,173
		1,064,841	741,580	1,375,547
Current Liabilities				
Accounts Payable	14	358,920	507,700	507,565
Revenue Received in Advance	15	279,233	-	400,645
Provision for Cyclical Maintenance	16	59,200	-	54,988
Painting Contract Liability - Current Portion	17	37,483	36,100	36,100
Finance Lease Liability - Current Portion	18	38,313	2,450	9,206
Funds held for Capital Works Projects	19	14,876	-	-
Funds held on behalf of Waiuku Transport Network Group	20	144,298	-	143,350
		932,323	546,250	1,151,854
Working Capital Surplus		132,518	195,330	223,693
Non-current Assets				
Property, Plant and Equipment	13	2,014,802	1,911,507	1,960,152
		2,014,802	1,911,507	1,960,152
Non-current Liabilities				
Provision for Cyclical Maintenance	16	305,675	316,550	245,609
Painting Contract Liability	17	7,770	13,700	38,049
Finance Lease Liability	18	79,778	-	2,449
		393,223	330,250	286,107
Net Assets		1,754,097	1,776,587	1,897,738
Equity				
		1,754,097	1,776,587	1,897,738

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Waiuku College

Statement of Cash Flows

For the year ended 31 December 2016

	2016	2016	2015
Note	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Cash flows from Operating Activities			
Government Grants	1,878,033	1,619,690	1,763,618
Locally Raised Funds	973,158	850,750	968,325
International Students	555,286	705,080	674,072
Goods and Services Tax (net)	12,055	15,300	15,321
Payments to Employees	(1,203,803)	(1,103,583)	(1,157,379)
Payments to Suppliers	(2,252,207)	(1,852,788)	(2,210,939)
Interest Paid	(11,877)	-	(1,765)
Interest Received	19,400	14,800	32,606
Net cash from / (to) the Operating Activities	<u>(29,955)</u>	<u>249,249</u>	<u>83,859</u>
Cash flows from Investing Activities			
Proceeds from Sale of PPE (and Intangibles)	(6,292)	71,200	-
Purchase of PPE (and Intangibles)	(182,185)	(477,854)	(413,733)
Purchase of Investments	90,253	(200,000)	115,639
Net cash from / (to) the Investing Activities	<u>(98,224)</u>	<u>(606,654)</u>	<u>(298,094)</u>
Cash flows from Financing Activities			
Furniture and Equipment Grant	-	(55,600)	55,598
Finance Lease Payments	58,852	(38,654)	(8,264)
Painting contract payments	(28,896)	(17,000)	(11,007)
Funds Administered on Behalf of Third Parties	15,824	-	1,425
Net cash from Financing Activities	<u>45,780</u>	<u>(111,254)</u>	<u>37,752</u>
Net increase/(decrease) in cash and cash equivalents	<u>(82,399)</u>	<u>(468,659)</u>	<u>(176,483)</u>
Cash and cash equivalents at the beginning of the year	9 515,739	515,739	692,222
Cash and cash equivalents at the end of the year	9 <u>433,340</u>	<u>47,080</u>	<u>515,739</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Waiuku College

Notes to the Financial Statements

For the year ended 31 December 2016

1. Statement of Accounting Policies

Reporting Entity

Waiuku College is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2016 to 31 December 2016 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

Waiuku College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 18.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Waiuku College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Waiuku College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	5-40 years
Furniture and equipment	5-10 years
Motor vehicles	10 years
Leased assets held under a Finance Lease	Over the term of the lease
Library resources	12.5% Diminishing value

Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

Waiuku College

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

Revenue Received in Advance

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

Shared Funds

Shared Funds are held on behalf of participating schools within a cluster of schools. The School holds sufficient funds to enable the funds to be used for their intended purpose.

Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

2 Government Grants

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	1,694,251	1,468,994	1,672,304
Teachers' salaries grants	4,360,404	4,550,000	4,414,618
Use of Land and Buildings grants	1,251,379	1,360,000	1,242,730
Resource teachers learning and behaviour grants	21,905	-	739
Other MoE Grants	83,531	102,856	93,336
Other government grants	78,346	47,840	50,879
	7,489,816	7,529,690	7,474,606

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	73,947	75,000	58,454
Fundraising	9,963	10,000	14,183
Other revenue	76,697	222,000	97,329
Trading	266,334	260,000	257,090
Activities	408,727	139,850	456,070
Curriculum Recoveries	96,041	55,500	99,322
	931,709	762,350	982,448
Expenses			
Activities	402,008	195,200	387,748
Trading	281,980	220,214	196,731
Fundraising (costs of raising funds)	9,964	10,000	14,183
Other Locally Raised Funds Expenditure	49,099	4,200	50,575
	743,051	429,614	649,237
	188,658	332,736	333,211

Surplus for the year Locally Raised Funds

4 International Student Revenue and Expenses

	2016	2016	2015
	Actual	Budget	Actual
	Number	(Unaudited)	Number
International Student Roll	24	20	28
	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
International student fees	728,892	705,080	662,407
Expenses			
Advertising	35,241	30,000	49,386
Commissions	48,256	49,412	38,840
International student levy	9,470	11,292	10,340
Employee Benefit - Salaries	116,658	110,069	101,656
Other Expenses	312,694	317,700	285,253
	522,319	518,473	485,475
	206,573	186,607	176,932

Surplus for the year International Students'

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

5 Learning Resources

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Curricular	312,598	385,193	340,100
Information and communication technology	120,485	83,100	88,561
Library resources	3,907	4,257	1,878
Employee benefits - salaries	5,052,016	5,116,602	5,052,838
Staff development	42,125	49,500	22,263
	<u>5,531,131</u>	<u>5,638,652</u>	<u>5,505,640</u>

6 Administration

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Audit Fee	10,660	10,760	10,750
Board of Trustees Fees	16,703	8,500	13,269
Board of Trustees Expenses	42,747	17,800	4,609
Communication	30,403	31,000	26,372
Consumables	60,569	99,500	98,768
Other	53,687	58,400	49,044
Employee Benefits - Salaries	325,556	312,731	308,925
Insurance	17,227	17,500	17,343
Service Providers, Contractors and Consultancy	7,716	7,260	7,404
	<u>565,268</u>	<u>563,451</u>	<u>536,484</u>

7 Property

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Caretaking and Cleaning Consumables	25,404	19,800	20,490
Consultancy and Contract Services	176,759	175,000	157,204
Cyclical Maintenance Provision	72,865	35,000	169,565
Grounds	7,349	21,000	20,135
Heat, Light and Water	75,806	64,000	69,257
Rates	22,571	26,500	30,851
Repairs and Maintenance	54,569	83,000	104,127
Use of Land and Buildings	1,251,379	1,360,000	1,242,730
Employee Benefits - Salaries	69,977	71,281	65,723
	<u>1,756,679</u>	<u>1,855,581</u>	<u>1,880,082</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8 Depreciation of Property, Plant and Equipment

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Building Improvements - Crown	63,592	52,400	61,535
Furniture and Equipment	58,072	52,000	67,652
Motor Vehicles	9,525	9,500	10,324
Leased Assets	40,163	8,000	9,800
Library Resources	3,768	3,100	3,942
	<u>175,120</u>	<u>125,000</u>	<u>153,253</u>

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

9 Cash and Cash Equivalents

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	176,106	47,080	133,667
Bank Call Account	257,234	-	240,118
Short-term Bank Deposits	-	-	141,954
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>433,340</u>	<u>47,080</u>	<u>515,739</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$433,340 Cash and Cash Equivalents, \$45,560 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2017 on Crown owned school buildings under the School's Five Year Property Plan.

10 Accounts Receivable

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	24,307	-	13,562
Receivables from the Ministry of Education	60,436	-	60,436
Interest Receivable	941	2,700	2,663
Teacher Salaries Grant Receivable	283,656	417,200	417,167
	<u>369,340</u>	<u>419,900</u>	<u>493,828</u>
Receivables from Exchange Transactions	25,248	2,700	16,225
Receivables from Non-Exchange Transactions	344,092	417,200	477,603
	<u>369,340</u>	<u>419,900</u>	<u>493,828</u>

11 Inventories

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
School Uniforms	43,457	42,300	82,567
	<u>43,457</u>	<u>42,300</u>	<u>82,567</u>

12 Investments

The School's investment activities are classified as follows:

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	160,920	200,000	251,173

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

13 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Building Improvements	1,670,645	-	(2,440)	-	(63,592)	1,604,613
Furniture and Equipment	197,649	38,853	(2,953)	-	(58,072)	175,477
Motor Vehicles	50,930	48,056	-	-	(9,525)	89,461
Leased Assets	13,339	167,584	-	-	(62,048)	118,875
Library Resources	27,589	3,453	(898)	-	(3,768)	26,376
Balance at 31 December 2016	1,960,152	257,946	(6,291)	-	(197,005)	2,014,802

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Building Improvements	2,588,996	(984,383)	1,604,613
Furniture and Equipment	1,034,547	(859,070)	175,477
Motor Vehicles	170,185	(80,724)	89,461
Leased Assets	196,988	(78,113)	118,875
Library Resources	158,480	(132,104)	26,376
Balance at 31 December 2016	4,149,196	(2,134,394)	2,014,802

The Board considers that no assets have suffered an impairment during the year.

The net carrying value of equipment held under a finance lease is \$14,144

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2015	\$	\$	\$	\$	\$	\$
Land	147,604	-	(147,604)	-	-	-
Building Improvements	1,448,809	325,214	(41,843)	-	(61,535)	1,670,645
Furniture and Equipment	181,227	84,421	(347)	-	(67,652)	197,649
Motor Vehicles	61,254	-	-	-	(10,324)	50,930
Leased Assets	23,139	-	-	-	(9,800)	13,339
Library Resources	27,432	4,099	-	-	(3,942)	27,589
Balance at 31 December 2015	1,889,465	413,734	(189,794)	-	(153,253)	1,960,152

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2015	\$	\$	\$
Building Improvements	2,632,522	(961,877)	1,670,645
Furniture and Equipment	1,548,977	(1,351,328)	197,649
Motor Vehicles	122,130	(71,200)	50,930
Leased Assets	29,404	(16,065)	13,339
Library Resources	160,239	(132,650)	27,589
Balance at 31 December 2015	4,493,272	(2,533,120)	1,960,152

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

14 Accounts Payable

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Operating creditors	21,980	37,200	37,114
Employee Entitlements - salaries	283,656	417,200	417,167
Employee Entitlements - leave accrual	53,284	53,300	53,284
	<u>358,920</u>	<u>507,700</u>	<u>507,565</u>
Payables for Exchange Transactions	358,920	507,700	507,565
	<u>358,920</u>	<u>507,700</u>	<u>507,565</u>

The carrying value of payables approximates their fair value.

15 Revenue Received in Advance

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
International Student Fees	215,807	-	389,413
Other	63,426	-	11,232
	<u>279,233</u>	<u>-</u>	<u>400,645</u>

16 Provision for Cyclical Maintenance

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Provision at the Start of the Year	300,597	300,597	156,125
Increase to the Provision During the Year	72,865	35,000	169,565
Use of the Provision During the Year	(8,587)	(19,047)	(25,093)
Provision at the End of the Year	<u>364,875</u>	<u>316,550</u>	<u>300,597</u>
Cyclical Maintenance - Current	59,200	-	54,988
Cyclical Maintenance - Term	305,675	316,550	245,609
	<u>364,875</u>	<u>316,550</u>	<u>300,597</u>

17 Painting Contract Liability

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Current Liability	37,483	36,100	36,100
Non Current Liability	7,770	13,700	38,049
	<u>45,253</u>	<u>49,800</u>	<u>74,149</u>

In 2012 the Board signed an agreement with Programmed Property Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for one exterior repaint of the Ministry owned buildings in 2012, with regular maintenance in subsequent years. The agreement has an annual commitment of \$37,483. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

18 Finance Lease Liability

The school has entered into a number of finance lease agreements for ICT Equipment and Teacher Laptops (Tela).
Minimum lease payments payable:

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
No Later than One Year	47,298	2,450	10,030
Later than One Year and no Later than Five Years	81,143	-	2,507
Later than Five Years	-	-	-
	<u>128,441</u>	<u>2,450</u>	<u>12,537</u>

19 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Roofing	<i>in progress</i>	-	-	-	-	-
Asbestos Removal	<i>in progress</i>	-	-	-	-	-
S Block Upgrade	<i>in progress</i>	-	49,250	34,374	-	14,876
Totals		-	<u>49,250</u>	<u>34,374</u>	-	<u>14,876</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	(45,560)
Funds Due from the Ministry of Education	<u>60,436</u>
	<u>14,876</u>

	2015	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Roofing	<i>in progress</i>	-	-	-	-	-
Asbestos Removal	<i>in progress</i>	-	53,640	53,640	-	-
Totals		-	<u>53,640</u>	<u>53,640</u>	-	-

20 Transport Network Group

Waiuku College School is the lead school and holds the funds on behalf of the Waiuku Transport cluster, a group of schools funded by the Ministry of Education to share Transport costs.

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Funds Held at Beginning of the Year	143,350	-	160,825
Funds Received from Cluster Members	10,233	-	14,017
Funds Received from MoE	568,165	-	567,566
Funds Spent on Behalf of the Cluster	418,250	-	400,058
School Transport Distribution of Funds			
Aka Aka School	7,552	-	9,440
Awhitu School	22,064	-	27,580
Glenbrook School	15,904	-	19,880
Otaua School	9,136	-	11,420
Sandspit School	9,136	-	11,420
View Road School	1,200	-	1,500
Waipipi School	27,824	-	34,780
Waiuku College	66,384	-	82,980
Funds Held at Year End	<u>144,298</u>	-	<u>143,350</u>

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

21 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

22 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2016 Actual \$	2015 Actual \$
<i>Board Members</i>		
Remuneration	16,703	13,269
Full-time equivalent members	0.15	0.15
<i>Leadership Team</i>		
Remuneration	804,272	752,067
Full-time equivalent members	8.00	7.00
Total key management personnel remuneration	820,975	765,336
Total full-time equivalent personnel	8.15	7.15

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2016 Actual \$000	2015 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	160-170	160-170
Benefits and Other Emoluments	1-5	5-10
Termination Benefits	0	0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2016 FTE Number	2015 FTE Number
110-120	3	3
	3.00	3.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

23 Compensation and Other Benefits Upon Leaving

The total value of compensation and other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2016 Actual	2015 Actual
Total	\$30,000	-
Number of People	1	-

Notes to the Financial Statements (cont.)

For the year ended 31 December 2016

24 Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2016.

(Contingent liabilities and assets as at 31 December 2015: nil)

25 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

(Capital commitments as at 31 December 2015: nil)

(b) Operating Commitments

As at 31 December 2016 the Board has entered into the following contracts:

- operating lease for laptops (TELA)
- operating leases for administration equipment

	2016 Actual \$	2015 Actual \$
No later than One Year	78,545	92,787
Later than One Year and No Later than Five Years	53,096	167,441
Later than Five Years	-	-
	131,641	260,228

26 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

27 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Loans and receivables			
Cash and Cash Equivalents	433,340	47,080	515,739
Receivables	369,340	419,900	493,828
Investments - Term Deposits	160,920	200,000	251,173
Total Cash and Receivables	963,600	666,980	1,260,740
Financial liabilities measured at amortised cost			
Payables	358,920	507,700	507,565
Finance Leases	118,091	2,450	11,655
Painting Contract Liability	45,253	49,800	74,149
Total Financial Liabilities Measured at Amortised Cost	522,264	559,950	593,369

28 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

29 Prior Year Comparatives

Comparative figures included in the financial statements relate to the financial year ended 31 December 2015.

Where necessary these figures have been reclassified on a basis consistent with current disclosure for the year ended 31 December 2016.

Waiuku College

Members of the Board of Trustees

Name	Position	How position on Board gained	Occupation	Term expired/expires
Bobbie-Jo Butler	Parent Rep	Elected April 2007	Registered Conveyer	April 2016
Carl Brightwell	Parent Rep	Elected May 2013	Pilot	June 2019
Marlene Bowers	Parent Rep	Elected May 2013	Business Developer	March 2016
Sharlene Druyven	Parent Rep	Co-opted February 2014	Town Manager	June 2019
Megan Lamont	Parent Rep Chairperson	Elected August 2014	Finance Officer	June 2019
Dick Parsons	Parent Rep	Co-opted February 2014	Industrial Engineering Consultant	April 2016
Peter Attwood	Parent Rep	Elected May 2016	Customer Support	June 2019
Gareth Manning	Parent Rep	Elected May 2016	Poultry Farmer	June 2019
Gavin Kew	Staff Rep	Elected April 2010	Teacher	April 2016
Doug Johnson	Staff Rep	Elected May 2016	Teacher	June 2019
Adam Good	Student Rep	Elected Sept 2015	Student	August 2016
Susanna Passi	Student Rep	Elected Sept 2016	Student	August 2017
Tom Vanderlaan	Principal	Appointed	Principal	

Waiuku College Analysis of Variance - 2016

GOALS and TARGETS

Student learning	Notes	
A school where students achieve highly for NCEA		VL \ DI
1. NCEA Level 1 – 3 > 85% 2. Excellence & Merit endorsements Level Level 1 > 45% Level 2 > 35% Level 3 > 35% 3. Scholarship entries > 15 Scholarship passes > 3 4. NCEA Level 1 Literacy & Numeracy a. Year 11 > 90% 5. Maori / Pasifica NCEA Level 1 – 3 > 85% 6. 85% of Leavers achieve NCEA Level 2 (2014 = 78.6%) 7. University Entrance pass rate > 60%	2016 Ave = 86.6% Ach L1 38.1% Not L2 27.2% Not L3 28.2% Not Entries 12 Passes 1 Not Literacy 92.2% Ach Numeracy 93.8% Ach Maori Ave = 75.4% Not Data not available till July UE = 41.2% Not	Ach Not Not Not Not Ach Ach Not Not Not
Gifted students and those with ability are identified and supported with appropriate strategies		HR
<ul style="list-style-type: none"> • G & T Learning contract in place • G & T Plan in place 	T1: 1. Contract signed and sent 2. Plan underway 3. Gate Cluster meeting with Waipipi / Ministry 4. 5. 6. Scholarship – staff meeting	Ach
Maori and Pasifika students achieving as well as their whole cohort.	T1:	HR
<ul style="list-style-type: none"> • Maori Achievement (Kia Eke Panuku) Learning contract in place • Maori Achievement Plan in place 	T1 Contract signed and sent. Plan underway. Hui Whakarewa held for new staff	Ach
The needs of students with learning disabilities are identified and met.		MA
<ul style="list-style-type: none"> • Review carried out into Learning Support provision 	New SENCO involved in restructuring role	Ach
Vocational subjects are provided at senior levels to prepare students for work or further training and to assist in achieving NCEA Level 2.		NI
<ul style="list-style-type: none"> • Level 2 Construction class introduced at Year 12 with a double line of teaching 	In place start 2016	Ach
Student Reporting information frequency increases and is made available online		

<ul style="list-style-type: none"> Twice per term Staff data input cycle implemented School management system moves to the 'cloud' (EDGE) Parent and Student portals (remote access through internet) implemented (on EDGE) Year 9 profiles developed in school SMS for use in Academic Counselling through years 9 to 13 and for CV development 	<p>T1 in place In place Term 3 2016</p> <p>Learner profile completed term 4 for 2017 use</p>	<p>DI \ NI Ach Ach Ach</p>
<p>Curriculum adaptation to meet changing needs of school and community</p>		<p>VL</p>
<ul style="list-style-type: none"> Transition plan developed for languages to introduce Chinese as a language option 	<p>T1. Teacher with Chinese Language skills appointed to start T2. Time allowance for course development agreed.</p>	<p>Ach</p>
<p>Junior School Data Collection, Analysis and Reporting developed</p>		<p>DI\MA\NI</p>
<ul style="list-style-type: none"> Develop National Standards type data reporting system for Years 9 and 10 and consider use of PACT tool Develop value added methodology and reporting system for Literacy and Numeracy at Years 9 and 10 	<p>Junior value added tool developed with Mx/eng/Sci HoD's Term 4</p>	<p>Ach</p>
<p>Student Engagement & Safety</p>		
<p>School-wide promotion of the school values of Pride, Safety and Respect and rewards systems in place to acknowledge, encourage and reinforce positive behaviours – Targets</p>	<p>T1. Assembly presentations on Waiuku Way for classes, quad, school safety, sport and bus users Staff meeting on how to support embedding of school values</p>	<p>MA/VL Ach</p>
<ol style="list-style-type: none"> Junior Rewards Assembly (PB4L) held mid and end year to reward positive behaviours Stand down rate < 5% of roll (900 x .05 = 45) Attendance > 90% across all year levels 	<p>T1 Review of 2015 show total SD's only 43. By wk 9 of T1, 2016 total is only 3. 2016 total = 23</p> <p>Year Ave = 88%</p>	<p>VI/Ma Ach Not</p>
<ul style="list-style-type: none"> Cybersafety Policy, procedures and student induction are reviewed to better meet the safety challenges posed by an increasingly digital school environment 	<p>School Assembly presentation and in Principals newsleter</p>	<p>MA Ach</p>
<p>School Organisation & Structures</p>		
<p>Teaching practices that incorporate student BYOD capability</p>		<p>MA</p>
<ul style="list-style-type: none"> BYOD programme includes years 9 and 10 and optional device use for all students E-Learning Lead group set up to develop e-learning plan which includes further e-learning development for teachers 	<p>BYOD fully implemented at year 10</p> <p>IT Lead Group in place term 3, 2016</p>	<p>MA Ach Ach</p>
<p>Learning facilities and resources meet 21st Century needs</p>		
<ul style="list-style-type: none"> Long Term Property Vision & Plan is developed which incorporates modernisation of plant through Building improvement works, 5YA modernisation funding, Board funded facilities and development of third party partnerships (eg AC Sport Park) 	<p>5YA approved term 1</p>	<p>VL\PE Ach</p>

<ul style="list-style-type: none"> Start MLE of teaching block central common areas with priority for Science redevelopment end 2016 and planning underway for F Block replacement with a new Languages block Modernise school mini bus fleet 	<p>Sci MLE work approved Term 4 for 2017 start</p> <p>New LDV van purchased Term 3 2016</p>	<p>Ach</p> <p>Ach</p>
Technology faculty improving use of Digital Technology for Teaching and Learning		NI
<ul style="list-style-type: none"> Development of a special digital technology equipment/resource space in room T1 Rationalisation of Fabric Technology resources 	<p>In place with new equipment Term 2, 2016</p> <p>Not done</p>	<p>Ach</p> <p>Not</p>
Professional learning and performance management for teachers that improves student achievement and enhances teaching and learning outcomes		HR\MA
<ul style="list-style-type: none"> Pool of teachers in place with time to carry out 20 minute classroom observations and feedback/shadow coaching (see Maori Achievement Plan – Kia Eke Panuku) 4 minute walk through for web-based appraisal is linked in to inquiry All staff carry out at least one cycle of inquiry in 2016 SLT appraisal through outside consultants takes place 	<p>T1 .5 Teacher release time in place for teacher observations (12-15 hours)</p> <p>On target to observe whole staff by end Term 2.</p> <p>Inquiry done by Term 4</p> <p>EDSOL SLT appraisal to run to term 1, 2017</p>	<p>Ma</p> <p>Ach</p> <p>Ach</p> <p>Ach</p> <p>Ach</p>
School Timetable and Curriculum Delivery structures are reviewed	T1	HR
<ul style="list-style-type: none"> Review team setup with representatives from Academic Council, Deans and SLT 	Review completed Term 3 and changes in 2017 Annual Plan for implementation	Ach
Annual budgets that keep projected expenditure within projected income and maintains a strategic financial reserve		VL\PE
<ul style="list-style-type: none"> Undertake process to obtain extra 5YA funds for modernization through MOE surplus Property Disposal scheme 	T1. Disposal of Azalea place flats and Constable Road school house approved by BoT. Applications lodged with MOE.	Ach but taking time
Review, Board Processes, Charter & Consultation		
The Board of Trustees utilizes best practice guidelines to ensure planning, reporting and evaluation is effective		VL\BoT
<ul style="list-style-type: none"> ERO Evaluation indicators are considered for use in in-school self review processes STA Best Practice Guidelines are considered in the development of a Board of Trustees Governance Manual 	<p>Investigated but not yet incorporated</p> <p>T1 Moodle reorganization to reflect governance Manual 'good practice'</p>	<p>Not</p> <p>Ach</p>
There is consultation with staff, students and community to inform the annual update of the school Charter		VL
<ul style="list-style-type: none"> Online surveys for staff, students and community are used during 2016 as consultation tools for the 2017 Charter 	Term 3 consultaion. Staff meetings, student council, and parent newsletter	Ach

<p>Senior Leaders are delegated responsibility for policy development, review and education/publicity in line with Portfolios</p>	<p>T1 New child protection policy developed by MA. New Sensitive Expenditure policy developed by VL/PE New H&S legislation adopted into school policy and procedures T2</p>	<p>VL Ach Ach</p>
<p>Waiuku Community of Learning (CoL)</p>		<p>VL</p>
<ul style="list-style-type: none"> • Waiuku College engages fully with the Waiuku Community of Learning including at a governance level • Waiuku College engages with CoL efforts to achieve area-wide community achievement targets 	<p>T1. Achievement challenge completed and submitted to MOE. CoL approved by minister nov. Leader appointed Oct. Across CoL teachers appointed Nov In CoL teachers appointed Dec</p>	<p>Ach</p>

Local NCEA Data Comparison

		Level 1	Level 2	Level 3	
2013	Rosehill	77	76	75	
	Pukekohe	70	82	79	
	Tuakau	68	86	72	
	Average	72	81	75	76.00
	Waiuku	81	88	74	81.00

2014	Rosehill	75.8	80.8	79.2	
	Pukekohe	81.1	82.6	79.7	
	Tuakau	66.2	75.7	60.0	
	Average	74.4	79.7	72.3	75.5
	Waiuku	93.0	94.5	87.5	91.7

		Level 1	Level 2	Level 3	
2015	Rosehill	71.7	81.8	77.2	
	Pukekohe	80.7	83.1	76.0	
	Tuakau	85.5	92.5	90.4	
	Average	79.3	85.8	81.2	82.1
	Waiuku	93.2	96.0	82.0	90.4

		Level 1	Level 2	Level 3	
2016	Rosehill	72.5	82.3	63.2	
	Pukekohe	80.2	86.6	74.3	
	Tuakau	80.8	87.0	79.1	
	Average	77.8	85.3	72.2	78.4
	Waiuku	86.6	92.2	80.4	86.4



WAIUKU COLLEGE

Effort and Excellence

Titiro Teitei

2 June 2017

TO WHOM IT MAY CONCERN

Re: Kiwisport Funding 2016

The whole of the Kiwisport funding went to part-funding the salary of a full-time Sports Coordination at Waiuku College for 2016.

Tom Vanderlaan
Principal.

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